

**INVITATION FOR CONSULTANT SERVICES**  
**Colorado Department of Transportation**  
**For each of CDOT Regions HQ, 1, 2, 3, 4, and 5**  
**NPS – “As Needed” CM, Inspection and Materials Testing Services**  
**Public Notice for Professional Consultants**

The Colorado Department of Transportation (CDOT) intends to hire twelve **(12)** Professional Consultants for these above contracts. The selected Consultants will contract to provide consultant services to include those specific services set forth below.

**DESCRIPTION:** Consultant services will consist of all services necessary to perform the Scope of Services, and more specifically described in the Scope of Work; The Consultant Project Management services shall support CDOT’s project staff through management of CDOT construction projects. The Consultant Project Manager shall be a Professional Engineer registered in the State of Colorado and will be in responsible charge of Construction Observation.

This Engineer shall certify in writing that all inspection, materials, materials testing, and Construction Management conforms to the plans, specifications and purpose of design. Further, upon submittal of each monthly construction contractor pay estimates to the CDOT Resident Engineer, this Engineer shall provide written certification that “The construction on this project is being conducted in reasonable close conformance with the plans and specifications.” This Engineer shall be available to review work, resolve problems and make decisions in a timely manner as requested by CDOT. The Consultant Project Manager shall be experienced and competent in road and bridge construction management, inspection and materials testing.

This Non-Project-specific contract work will be done on an “as needed basis.” The term, “as needed,” means that neither CDOT nor the Consultant has an obligation under the contract unless and until a task order is issued. A contract resulting from the Invitation for Consultant Services is considered a “pricing agreement.”

**\*\*PLEASE NOTE\*\*** This Selection will award the following distribution of contracts;

1 contract for HQ; 2 contracts each for regions 2,3,4 and 5; and 3 contracts for Region 1.

**Please list** your regional preference in the SOI, under “Location”.

This is not a guarantee, but will assist the Panel in allocating the contracts to the regions.

Please also see the Travel Guidance document attached in the advertisement.

**Interested Consultants:**

The prime firm of each team must be on CDOT's list of prequalified consultants by **October 31, 2013**. Prequalification must be done annually. Consultants who are not prequalified or who have questions regarding their prequalification should immediately contact Bernie Rasmussen, Agreements Office at telephone (303) 757-9400.

All work is to be performed under the direction and supervision, appropriate to the task, of a Colorado-Licensed Professional Engineer. For the Capacity factor included in the Statement of Interest portion of the consultant’s submittal, and as described in the SOI/WP Preparation Instructions For Consultants, the prime firm must show, for the prime firm or any member of its team, capacity in the following disciplines: MT-Materials Testing, and MC-Engineering Management (Construction)

Submit seven (7) copies of the Statement of Interest/Work Plan no later than **12:00 noon local time Thursday November 7, 2013**, to:

Jill Sweeney, Contracts Officer  
Colorado Department of Transportation  
4201 E. Arkansas Ave., Suite 200,  
Denver, CO 80222

**Statements Of Interest/Work Plans Received After The Time And Date Specified Will Be Rejected. The Statement Of Interest/Work Plan Must Comply With CDOT's Standardized Format Requirements. Please Refer To The Instructions. Failure To Follow The Required Format As Provided In The Statement Of Interest/Work Plan Instructions May Result In Your Submittal Being Rejected.**

**Questions regarding the Scope of Work may be directed to:**

**Name:** Ed Archuleta  
**Organization:** CDOT Project Manager, Region: 5  
**Telephone:** (970)385-1436

**CDOT will not be holding interviews for this consultant selection.**

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

#### **UDBE GOAL:**

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

**5.0%**

CDOT anticipates that the compensation format on this contract will be "Specific Rate of Pay", subject to further review by CDOT. The Department reserves the right to utilize other compensation formats, at its sole and exclusive discretion.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.